

**MINUTES OF BOARD OF DIRECTORS REGULAR MEETING
GONZALES COUNTY WATER SUPPLY CORPORATION
SEP 17, 2024**

The regular monthly board meeting of the Gonzales County Water Supply Corporation, hereinafter called "GCWSC", was held in the GCWSC meeting room located at 2000 Waelder Road in Gonzales, Gonzales County, Texas on Tuesday, Sep 17, 2024, beginning at 6 p.m. The meeting was held in accordance with the Texas Open Meetings Act.

Board Members Present:

Matt Wolff, Director (Dist 4)

Jason Breitschopf, Director (Dist 3)

Tel Lindemann, Director (Dist 5)

George Bozka, Sec/Treas (Dist 1)

Clayton Hines, Director (Dist 7)

Stewart Frazier, Jr., Asst Sec/Treas (Dist 2)

Brian Sample, Vice President (Dist 6)

Others Present:

Denise Migl, GCWSC Office Manager

Larry Lassig, GCWSC Compliance Supervisor

David Koepp, GCWSC Foreman

Daniel Pepin, GCWSC Gen Manager

#1 CALL TO ORDER/QUORUM CONFIRMATION

Noting a quorum present, Vice President Brian Sample called the meeting to order at 6:02 pm.

#2 AGENDA POSTING VERIFICATION

The agenda was properly posted to the premises and web site by the Office Manager. (A)

#3 PUBLIC FORUM

No one signed up to speak in the public forum. (B)

#4 CONSENT AGENDA

Vice President Brian Sample opened the floor up for discussion regarding the consent agenda. George Bozka commented on the numerous low pressure calls at the 228 booster station and dirty water calls at the Bebe well. Both issues have been resolved. Clayton Hines complimented Gabriel Camarillo, water operator, on his customer service skills. Brian Sample commented on the low water loss due to better accounting for leaks. Jason Breitschopf commented about the high overtime. After discussion, the consent agenda was approved via motion by Tel Lindemann, seconded by Clayton Hines. (C)

#5 ACCOUNTS PAYABLE

The accounts payable was approved with notations for expenditures via motion by Clayton Hines, seconded by Jason Breitschopf. (D)

#6 FINANCIAL STATEMENTS

The financial results showed high service charges, healthy water and meter sales, strong cash and continued growth. The bottom line was a net income of \$97K. The financial results were approved via motion by Jason Breitschopf, seconded by Stewart Frazier. (E)

#7 FINANCIAL UPDATES

The financial updates were presented as additional information to the Board, showing the concentrations of funds among various banks. (F)

#8 GENERAL MANAGER REPORT

Field staff have been busy catching up on leak repairs. The Wrightsboro well is undergoing a three-phase pump upgrade to tie in to the new ground storage tank. The 794 filter media replacement project has been moved to November, after peak demand subsides. The 304 well will also be needing a pump replacement. The Sample generator project is nearing completion. Two new shop offices have been added to house crew chiefs. The Waelder Road booster station rehab project is on hold until peak demand subsides. We had pump failure at the 228 booster station which caused unprecedented low pressure. The Mayspring subdivision on CR 441 is complete. The Board commended David Koepf for his accomplishments in system maintenance. The Board also commended Larry Lassig for his accomplishments in overseeing the lead and copper sample testing, which yielded no excess levels. Outside contractors, Rodney Barta, Javier Castillo, and Ronnie Sistos have been instrumental in achieving our goals.

#9 SYSTEM PRESSURE

The only system pressure issues to report were the low pressure calls resulting from the pump failure at the 228 booster station.

#10 LONG RANGE PLANNING

Line upgrades will be moved out to 2025. Contractors have been instrumental in meter installations, road bores, line extensions, servicing subdivisions, and leak repairs. The use of contractors is expected to continue/increase in 2025.

#11 APPROVAL OF APEX ACRES NON-STANDARD SERVICE AGREEMENT

The Mayspring subdivision, developed by Apex Acres, consisting of ten meters in the 794 area, was approved via motion by George Bozka, seconded by Tel Lindemann.

#12 CLOSED MEETING: APPROVAL OF EMPLOYMENT LAWYER

The Board voted to enter into closed meeting at 6:42 pm via motion by Tel Lindemann, seconded by Clayton Hines to discuss employment related legal matters. The Board emerged from closed session at 6:57 pm via motion by Clayton Hines, seconded by Jason Breitschopf. The Board approved the engagement letter with Lloyd Gosselink, Rochelle & Townsend employment lawyers via motion by Jason Breitschopf, seconded by Stewart Frazier Jr. (G)

#13 GROUNDWATER LEASE AMENDMENT FOR WRIGHTSBORO WELL

General Manager Pepin stated this lease was still under review by Mr. Durrett's attorney. The Board agreed to table this item.

#14 QUOTE FOR 400 AMP SERVICE AT WRIGHTSBORO WELL

The quote for Austin Armature Works to install a new 400-amp service at the Wrightsboro station for \$25,968.97 was approved via motion by Stewart Frazier Jr., seconded by Matt Wolff. This will support the additional 750 gpm pumps/controls. (H)

#15 PERSONNEL POLICY REVISION TO INCLUDE WEEKEND ROUNDS

To remain in compliance with overtime compensation under FLSA, a new compensation category "weekend rounds" is being proposed by the General Manager. A policy revision will be drafted by the General Manager and presented to the Board at the special meeting to be held Friday, September 20, 2024 at noon.

#16 QUOTE FOR THREE PHASE ELECTRIC SERVICE AT WRIGHTSBORO

The quote for GVEC to install three 480V transformers at the Wrightsboro booster station for \$4,816.16 was approved via motion by Matt Wolff, seconded by George Bozka. (I)

#17 ADJOURNMENT

The Board stood adjourned at 7:04 pm via motion by George Bozka, seconded by Tel Lindemann.

Approved: October 15, 2024

George Bozka, Secretary/Treasurer